

spencerharrington

Spencer Harrington - Curriculum Vitae

Personal Details

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Personal Profile

Spencer is committed to starting his career with a reputable, forward-thinking and exciting recruitment firm. Throughout his work and education he has demonstrated tenacity, work ethic and determination to succeed. Spencer has extensive sales experience where he consistently exceeded his targets and was promoted due to his success. He is confident, ambitious and a team player.

Education

University of Nottingham **2007-2010**
BA Hons. Geography, 2.1

London High School **2000 – 2007**
A Levels Geography A, History A, Psychology B
AS Levels Biology B
GCSEs 9 A – C grades

Career History

Windows and Doors Ltd., Sales Executive **August 2010 to Present**

- New business role selling double-glazing both over the phone and face-to-face

Achievements:

- Promoted to Senior Sales Executive after 3 months with the company due to consistently exceeding targets.
- Oversaw top performing team in the office.
- Team hit target 8 weeks out of 9 during the scheme - a company record.

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University of Nottingham Student Union, Bar Man

September 2007 – June 2010

- Worked in a popular student bar, serving drinks and food whilst maintaining an ordered and clean work environment
- Responsible for large amounts of cash and overseeing staff in the absence of managers

Sports R Us, Sales Assistant

January 2004 – August 2007

- Worked on the busy shop floor at a local sports store whilst at school.
- Gained various responsibilities including cashing up, delegating tasks to other junior sales assistants
- Worked every Saturday and increased my hours during school holidays

Professional Qualifications

Institute of Sales, Introduction to Sales, Passed with distinction

October 2010

An external 3 day training course which gave an overview of how to succeed in the sales environment

Skills

- Proficient in Microsoft Office, particular adept in Word, Excel and Powerpoint
- Fluent in Spanish to a business level and conversational French

Interests

- **Hockey** - Consistently played hockey to a high level. Played for my University 1st XI and captained the team in last season. Also represented school and county. Played active role in all committees. Take great pride in acting as a leader and supporter of teammates.
- **Travel** - Love of travel and exploring new countries and cities. Travelled through South East Asia and Australia on a shoe-string, which tested both organisational and communication skills to travel around very different and demanding cultures.
- **Music** – Keen interest in all types of music. Wrote monthly articles in the University's newspaper about new bands and artists. Attend as many gigs possible to keep up-to-date with the music industry newcomers.